



# DECLARE.



NHS England's guidance: 'Managing conflicts of interest in the NHS', came into force in June 2017. MES Declare is an end-to-end online solution for you to ensure your organisation meets all the requirements and achieves over 50% cost savings.



NHS England's guidance is designed to increase public confidence and provide a transparent view of how decisions are made and taxpayers' money is spent. It also ensures NHS staff and organisations have consistent principles and rules in managing their conflicts of interest.

MES has provided stakeholder engagement and governance tools to the NHS for over a decade. Our Declare platform is our latest solution designed

in partnership with the sector to ensure that it meets the requirements in full.

### Key features:



# ABOUT DECLARE.

- MES Declare is fully integrated with your Electronic Staff Records
- Staff declarations are captured and published seamlessly on your website
- The system is quick and easy to access on a PC, tablet or smartphone
- All interests itemised in the guidance are reported, including:
  - Gifts | Hospitality | Outside Employment | Shareholdings and ownership interests | Patents | Loyalty Interests | Donations | Sponsorship | Clinical Private Practice
- You can segment and analyse data for greater transparency and reporting
- Whistleblowing and breach investigations facility
- Fully featured Administration Portal

### Why MES Declare?

- We can help you achieve over 60% cost savings. See the business case opposite
- You will be compliant immediately with all elements of the new guidelines
- We can have you up and running within weeks
- Our cost-effective, automated system will save you hours of administrative time. See opposite for the business case
- As with all MES systems, MES Declare will continue to evolve in partnership with you, our user community
- User Guide, training and help desk support provided



Powered by 

# THE BUSINESS CASE.

Why should an NHS organisation choose MES Declare to support & manage their Conflicts of Interest declaration requirements?

This is why:

| NHS Clinical Commissioning Group<br>Illustration   | Without MES Declare             |                         | With MES Declare |                         |
|--|---------------------------------|-------------------------|------------------|-------------------------|
|  | Estimated min. time             | Estimated Cost (annual) | Estimated time   | Estimated Cost (annual) |
| Governance Officer:<br>• Overview & Management   | 4 hours p/m                     | £875                    | 2.5 hours p/m    | £547                    |
| Governance Support:<br>• Paperwork<br>• Annual Audit Committee report<br>• Managing Spreadsheets<br>• Emailing staff<br>• Reminding staff<br>• Queries and staff support | 2 hours p/w                     | £1,500                  | 1 hour p/w       | £750                    |
| Staff completing declarations  | 1 hour p/a x e.g.<br>500 staff* | £50 each<br>£25,000     | 15 mins p/a      | £12.50<br>£6,250        |
| IT/Web:<br>• Implementation and maintenance time of e.g. an in-house spreadsheet/ MS Access alternative  | 20 hours                        | £700                    | Zero             | £Nil                    |
| • Publishing information/ responding to FOIs<br>• Updating/ archiving information<br>• Technical support   | 1 hour p/w                      | £1,820                  | Zero             | £Nil                    |
| Cost of MES Declare  | -                               | -                       | -                | £4,500                  |
| Total  |                                 | £29,895                 |                  | £12,047                 |
| Saving   |                                 |                         |                  | <b>-£17,848 / 59%</b>   |

## Assumptions:

- Estimates of likely time are based on discussions and indications to date as to what work is involved at present in a typical provider organisation.
- Staff cost estimates are based on Agenda for Change Pay Band estimates of those involved in the work.
- \*A significant cost is that of staff members having to comply. We estimate on average, per year, if a staff member declares a conflict it takes them 1 hour per year. This assumes some are more complex than others, some have to re-submit, some have multiple declarations and so on.
- We illustrate staff usage with a conservative figure of 500. Some NHS organisations are larger, some smaller. Many organisations at present will be obtaining far short of this number. However the key point to remember is the **NHS guidance has been issued with a clear expectation that organisations need to significantly increase the numbers making declarations.** As such, 500 seems a reasonable goal for the purposes of illustration. There is also the intangible cost saving of having a solution that can meet new demands rather than failing to meet new national guidance.
- Pay levels across the organisation are broad; we have averaged out staff time at £50 per hour in terms of cost (for the 'staff completing declarations' element).



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## About MES

Membership Engagement Services Limited (MES) started out in the summer of 2006; we are part of the Electoral Reform Group.

We specialise in communications, research, project management and governance with a unique focus on participation and involvement. We are engagement experts, helping organisations build engaged communities through efficient joined up communication, accessible systems and effective use of data.

Working with over 200 NHS organisations day-to-day, we provide great tools and services to help make their work with staff, members and stakeholders simpler, and more efficient. Our engagement solutions and technologies are informed by those using them and as such, continually evolve. They are supported by the best helpdesk support and expertise you will find.

Underpinning all our work is our Philosophy. The most important things to us being:



## What our Clients Say

Our team takes pride in building strong relationships with our clients and delivering excellent work. Client feedback consistently reports a positive view of the MES team and we work hard to ensure this continues.

89% are likely to recommend MES (*summer 2017 client satisfaction survey*). Here are some of the comments from this survey:



"Prompt friendly service. You listen well and are always trying to incorporate new ideas and refine the service you offer."



"The customer service I receive. If I ever have an issue it is solved quickly and communication is always 100%."



"Staff are extremely quick to respond to help and similarly quick in fixing any issues."

For more information please get in touch. We would love to talk to you, hear your thoughts and provide you with a demonstration.

MAKING DEMOCRACY HAPPEN

